



## ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION

### SFY 06 CAPITAL BUDGET QUESTIONNAIRE

#### MUNICIPAL MATCHING GRANT PROGRAM

#### **GENERAL INFORMATION**

1. Date: \_\_\_\_\_
2. Your Name: \_\_\_\_\_
3. Phone Number: \_\_\_\_\_
4. Community Contact/Title: \_\_\_\_\_
5. Municipality Represented: \_\_\_\_\_
6. Address: \_\_\_\_\_
7. City: \_\_\_\_\_
8. Zip: \_\_\_\_\_

#### **GENERAL PROJECT INFORMATION**

9. Project Title: \_\_\_\_\_
10. Project Type: (Please check the correct category(s))  
\_\_\_\_\_ Water    \_\_\_\_\_ Sewer    \_\_\_\_\_ Solid Waste    \_\_\_\_\_ Water Quality Enhancement
11. Please describe exactly what this project will accomplish and, if known, generally describe what will be built to achieve that goal.

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12. Please describe why the project is needed or what the consequences would be of not doing this project. Explain how the project will benefit the public and what needs will be addressed. Include documentation from a health authority if a health hazard is present or from a regulatory authority if a pollution hazard exists which the project will correct. (300 points Public Health or 200 points Environmental Pollution)

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### **PROJECT DEVELOPMENT STATUS**

13. Please describe the planning which has taken place to date for this project by checking one of the following statements

- \_\_\_\_\_ A. Engineering plans and specifications have been prepared and have been approved by ADEC or the appropriate regulatory authority. (125 points)
- \_\_\_\_\_ B. Plans and specifications have been prepared and provided to ADEC. (100 points)
- \_\_\_\_\_ C. A facility plan or a project specific feasibility study which addresses the need for this project has been prepared and provided to ADEC. (50 points)
- \_\_\_\_\_ D. A comprehensive study or master plan which addresses the need for this project has been prepared and provided to ADEC. (25 points)
- \_\_\_\_\_ E. None of the above have been prepared.

COMMENTS

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### **OPERATION AND MAINTENANCE CAPABILITIES**

14. Are your different water and wastewater system types (water treatment, water distribution, wastewater treatment and wastewater collection) operated by the correct level of certified operators? (100 points) \_\_\_\_\_

Provide the names of your supervising operators for each different system type.

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Or for solid waste projects, have your solid waste operators received training in solid waste facility operation? (100 points) \_\_\_\_\_ Yes \_\_\_\_\_ No

Please describe:

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15. Are routine monthly water samples submitted to the State? (75 points)

\_\_\_\_\_ Yes \_\_\_\_\_ No

16. Are either federal wastewater and/or State wastewater, or solid waste permit requirements being met by your system? (75 points)

\_\_\_\_\_ Yes \_\_\_\_\_ No

17. Please check the item that best describes the effect this project will have on annual operation and maintenance costs. (50 points)

1. \_\_\_\_\_ The project will not have an effect on operational or maintenance costs.

2. \_\_\_\_\_ The annual operation and maintenance costs have not been estimated.

3. \_\_\_\_\_ The annual costs have been estimated as \$ \_\_\_\_\_ and the source of funding will be:

\_\_\_\_\_ a. User Fees - amount \_\_\_\_\_

\_\_\_\_\_ b. City Revenues - amount \_\_\_\_\_

\_\_\_\_\_ c. Sales Taxes - amount \_\_\_\_\_

\_\_\_\_\_ d. Other - amount \_\_\_\_\_

18. A rate analysis has been conducted within the past five years to ensure fees collected will adequately cover the costs of owning and operating the water, wastewater or solid waste systems. Documentation must be provided in order to receive these points. This documentation can include a copy of the rate study or council action regarding rates. (50 points)

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ On file from previous year ADEC questionnaire

19. Have you adopted a local user fee ordinance? (50 points) \_\_\_\_\_ Yes \_\_\_\_\_ No

Date Ordinance adopted \_\_\_\_\_

Copy attached \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ On file from previous year ADEC questionnaire

**RELATIONSHIP TO OTHER PROJECT PHASES**

20. Your project may be composed of more than one construction segment or phase. If so, please check one of the following statements and explain.
- A. At least one phase of the project has already been constructed. The construction of the phase that is being applied for is needed to make the project functional or complete construction. Explain the relationship of this phase to the whole project.  
(100 points)

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- B. Explain if this project needs to be built in conjunction with another project to reduce costs to the State. (50 points)

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**LOCAL PROJECT COMMITMENT**

21. Total project costs are estimated as follows:

Administration	\$ _____
Engineering and Inspection	\$ _____
Construction	\$ _____
Equipment	\$ _____
Other	\$ _____
Total	\$ _____

Cost Estimate By:

Name: \_\_\_\_\_

Title or Position: \_\_\_\_\_

Phone: \_\_\_\_\_

22. Please list the sources and amounts of funding you expect to use on this project.

(100 points)

Source \_\_\_\_\_ Amount \_\_\_\_\_ Year \_\_\_\_\_

Source \_\_\_\_\_ Amount \_\_\_\_\_ Year \_\_\_\_\_

Source \_\_\_\_\_ Amount \_\_\_\_\_ Year \_\_\_\_\_

Source \_\_\_\_\_ Amount \_\_\_\_\_ Year \_\_\_\_\_

23. Will the Alaska Clean Water Fund (ACWF) or the Alaska Drinking Water Fund (ADWF) be used as a source of matching funds?

\_\_\_\_ Yes \_\_\_\_ No

If yes, do you have an executed ACWF or ADWF loan agreement or an ADEC approved facility plan?

\_\_\_\_ Yes \_\_\_\_ No

If no, would you be interested in a low interest loan (2.5%) for the match?

\_\_\_\_ Yes \_\_\_\_ No

Loan Amount: \$ \_\_\_\_\_

24. Will this project capture or use federal funds as part of the project financing? (ACWF/ADWF loans include federal funds). (75 points)

\_\_\_\_ Yes \_\_\_\_ No

Identify the federal funding source(s) and the amount(s):

Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

25. What priority does this project have in your Municipality's overall capital budget requests to the State for FY 06? \_\_\_\_\_

26. Is there a Council resolution attached identifying this project as your number one local state funding priority over all other projects for this fiscal year? (50 points)

\_\_\_\_ Yes \_\_\_\_ No

27. Considering other available funds, how much will your grant request to ADEC be for this project? \$ \_\_\_\_\_

28. Please estimate the population which will benefit from this project. \_\_\_\_\_

(Cost/Population Criteria: 15, 10 or 5)